

# Peer Facilitation Syllabus

Peer Facilitation is very much an honor and privilege that you have earned. The teachers are looking forward to working with you.

Peer Facilitators may have different experiences and work in a variety of classroom settings which may include Team Taught, Individualized Instruction, and Honors.

You will be responsible for demonstrating positive work ethics and employability skills in the following areas:

- Time Management Skills
- Attendance and Punctuality
- Organization Skills
- Integrity
- Communication Skills (verbal and written)
- Professionalism

As you fulfill the responsibilities, it is important to communicate issues to your Peer Facilitator Teacher.

## Expectations:

- Sign in daily at your designated location.
  - You will be considered absent if you fail to sign in.
  - If you will be absent, you must let your Peer Facilitation Teacher know in advance. Being AWOL (absent without leave or communication) is grounds for immediate dismissal from the program.
- Violating school rules can also be grounds for dismissal.
- Maintain Weekly Report Sheets which will be due every Friday.
  - You must review these with your Teacher.
- Follow through with all commitments. Consistency is critical to a student mentee's success.
  - Difficulty in following through with your responsibilities will require you to form a needs improvement plan.
  - If problems persist, there will be a review of your continued participation in the Peer Facilitation program.

Successful completion of the Peer Facilitation program is based on the following:

<ul style="list-style-type: none"><li>• Teacher Assignments/Job Duties &amp; Projects</li><li>• Attendance</li><li>• Teacher/Student Conference</li></ul>	<b>40%</b>
<ul style="list-style-type: none"><li>• Teacher Evaluation/Employability skills</li></ul>	<b>40%</b>
<ul style="list-style-type: none"><li>• Final Exam Project</li></ul>	<b>20%</b>

Student Name: \_\_\_\_\_

Student Signature: \_\_\_\_\_

Peer Facilitator Name: \_\_\_\_\_

Peer Facilitator Signature: \_\_\_\_\_